



MicroSEQ®

FREE INTRODUCTION

Order Form

Client		Invoice Department	
Name of sender:		Administrator:	
Institute / Company:		Invoice department:	
Department:		Invoice address:	
Shipment address:		Zip/City:	
Zip/City:		Country:	
Country:		e-mail address:	
e-mail address:		Phone number:	
Phone number:		VAT #:	
Fax number:		Your order #:	
Other contact person: e-mail address:		Quotation #:	
		Year contract #:	

ORDER (please use the sample sheet)

THE FOLLOWING OPTIONS ARE AVAILABLE, PLEASE INDICATE YOUR CHOICE ON THE SAMPLE SHEET:

- Identification of unknown bacteria**, amplification and sequencing of the complete (product BC-305) or partial (product BC-304) bacterial 16S rRNA gene using MicroSEQ® kits (Applied Biosystems). Sequences will be compared to the MicroSEQ® validated databases.
- Identification of unknown fungi**, amplification and sequencing of the of fungal D2-LSU rRNA gene (product BC-306) using MicroSEQ® kits (Applied Biosystems). Sequences will be compared to the MicroSEQ® validated databases

RESULTS (I would like to receive my results as following)

<input type="checkbox"/> e-mail only (free of charge) <input type="checkbox"/> PGP encrypted (requires key)	<input type="checkbox"/> regular mail including: <i>(see pricelist for additional costs)</i> <input type="checkbox"/> files on CD (BC-111) <input type="checkbox"/> prints of sequence and peak-plot (BC-112) <input type="checkbox"/> preliminary results by e-mail (no charge)
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<p>I accept the general terms and conditions of BaseClear*</p> <p>Name : _____</p> <p>Signature : _____</p> <p>Date : __ / __ / ____</p>	<p><i>To be filled out by BaseClear:</i></p> <p>Project Code : _____</p> <p>Date of registration : __ / __ / ____</p>
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*Our General Terms and Conditions apply to all projects BaseClear carries out and can be downloaded from our website (www.baseclear.com/labservices/terms_conditions).



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SAMPLES

We can only process live Class I, non-pathogenic micro-organism that are provided to us according to Dutch regulations. In brief, this means that bacteria or fungi should be delivered on petri-dishes that are sealed with parafilm. Sealed dishes should be wrapped in absorbing tissue, and enclosed in an unbreakable and watertight cover. Please make sure that you clearly indicate the samplenames on the petri-dishes. If you suspect the micro-organisms to be pathogenic please contact us beforehand so we can discuss alternative means of transportation.

TERMS OF DELIVERY

Bacterial samples

DNA-isolation, PCR, sequencing and reporting will be performed using MicroSEQ® validated protocols, kits and databases (Applied Biosystems).

We offer two possibilities for analysis of bacterial samples. For a partial search, approximately 500 basepairs of the 16S rRNA gene will be amplified and sequenced on both strands. A full report including the homology search to the MicroSEQ® validated database and sequence data will be mailed to the client within 7 working days. A complete search is based on the doublestranded sequence of the complete 16S rRNA gene (~1.5 kb) and is therefore more reliable than a partial search. A full report including the homology search to the MicroSEQ® validated database and sequence data will be mailed to the client within 7 working days.

Fungal samples

DNA-isolation, PCR, sequencing and reporting will be performed using MicroSEQ® validated protocols, kits and databases (Applied Biosystems).

For fungal samples, the D2-LSU gene is amplified and sequenced from on both strands. A full report including the homology search to the MicroSEQ® validated database and sequence data will be mailed to the client within 7 working days.

Please notice that the FREE INTRODUCTION is only valid for ONE sample for the PARTIAL BACTERIAL or FUNGAL search (not for the Complete bacterial search), other samples send in will be invoiced!

No.	Sample name	Bacterial or fungal (B/F)	Partial or complete Search (P/C)	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Please clearly indicate on the sample sheet above whether the samples are of bacterial or fungal origin, and if you prefer a partial (product BC -304) or complete search (product BC -305) (not applicable for fungal samples)